



Application for Municipal Lien Letter

Please return this form with a check for **\$35, payable to Borough of Verona**, and mail to: Borough of Verona, 736 East Railroad Avenue, Verona, PA 15147.

The lien letter will be *emailed* to the requesting agency by two days before the closing date. Please enclose a self-addressed, stamped envelope if the original forms are to be mailed in addition to the emailed copy. **Failure to complete required fields will result in the Lien Letter Request not being fulfilled. The Borough will not follow up regarding incomplete or improper forms and/or payment, which could delay closing.**

Closing Date (required) _____ Property Address (required) _____

Lot and Block Number: _____

Required: Is the unit currently being rented? (Yes or No) _____

Required: Will the unit be rented once sold? (Yes or No) _____

Is this lien letter application related to a refinance? (required) (Yes or No) _____

Required SELLER'S information

Current Titled Owner: _____

Address: _____

Phone Number: _____

Email Address: _____

If a sale, required BUYER's information

Name: _____

Address: _____

Phone Number: _____

Required CLOSING AGENCY information

Requesting Agency: _____

Contact Person: _____

Mailing Address: _____

Email Address: _____

Phone Number: _____



- Contact County Hauling for outstanding charges or fees: 724-929-7694
- Contact Oakmont Water Authority for outstanding charges: 412-828-7220
- For tax certifications, contact Keystone Collections Group at 866-539-1100 or www.keystonecollects.com

For Office Use (include initials and date)	Dye Test	Inspection	Regulated Rental