



Borough of Verona
 736 East Railroad Avenue
 Verona, PA 15147
 412-828-8080

**Application for Compliance Certificate
 Transfer of Ownership**

By completing this form and signing below, the owner(s)/manager of the property listed below assumes full responsibility for all ordinances pertinent to owning property in the Borough of Verona. *Any deliberate misstatement on the form is prosecutable as an unsworn falsification as provided by S4904 of the PA Crimes Code.*

Please note:



- The application is to be completed by the owner/manager.
- A unit is defined as a space for living for one individual or one household unit.
- Use a new and separate Application for Compliance Certificate and payment for **each** individual unit to be inspected (i.e., a duplex would have two applications and two checks, a mixed-use building with one commercial space and one residential unit would have one residential application and one commercial application and two separate checks, etc.). The fees are listed below in section IV.

I. PROPERTY INFORMATION

This application is for:

Residential (1-2 family unit)_____ Residential (3+ family)_____ Commercial_____ Mixed Use_____

Address of Property to be Inspected (including unit number, if applicable)

II. OWNER/PROPERTY MANAGER INFORMATION

Name _____

Address _____

Best Phone Number _____ Email _____

III. OWNER/MANAGER'S SIGNATURE AND DATE

Owner/Manager Signature _____ Date _____

IV. PAYMENT AND APPLICATION SUBMISSION INFORMATION

Residential units: \$75 per unit Commercial units: \$125 per unit

Please return this application with a check **payable to BIU** and mail to: Borough of Verona, 736 East Railroad Avenue, Verona, PA 15147.

V. INSPECTION SCHEDULING INFORMATION

Inspections occur once per week in the Borough of Verona. Inspections will not be scheduled until this completed application and payment has been received **and** a completed Request for Municipal Lien Letter has been submitted. Visit www.veronaborough.org for additional information.