

Park Policies

Borough of Verona's Park Usage Conditions:

1. *The regular season begins March 1st and continues through November 30th.*
2. *Park reservation is limited to a total of 8 hours between 8:00 AM and 9:00 PM or dusk whatever comes first. Set-up time and Clean-up time is to be included within the allotted time unless prior approval by council. Clean up shall include everything to return the Park to its original condition prior to the activity.*
3. *All non-Borough signage, wayfinding, decorations, banners, tape, nails etc. shall be removed and properly disposed of by User.*
4. *All trash and debris shall be removed from all trash receptacles and placed at the entrance predetermined for removal. All trash shall be placed into heavy duty black, 55-gal size (industrial sized) garbage bags and securely tied by User.*
5. *All restrooms shall be cleaned and left in the condition that they were found.*
6. *All tables and amenities shall be put back to their original positions.*
7. *No food or drinks shall remain on the premises unless authorized by the Borough.*
8. *No alcohol or illegal substances shall be permitted on or within 25 feet of the park proper unless an alcohol permit is filled out and approved by the borough. No Smoking or Vaping inside of or within 25 feet of park.*
9. *Public address systems, radios, stereos, and other sound amplification devices are prohibited, unless prior approval by the Borough.*

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1. *Failure to clean up shall result in a \$300.00 littering fine in addition to any cost incurred by the Borough and loss of deposit.*
2. *Damages to the area and equipment shall be the responsibility of the 'Responsible Party'.*
3. *The Borough is not responsible for personal loss or damages.*
4. *The Borough is not responsible for personal injuries to guests or participants attending the activities or damages caused by those guests attending.*
5. *The Borough of Verona reserves the right to terminate any event due to disturbances caused by the guests or the Organization.*
6. *Disturbances or disputes shall be handled by the Verona Police Department. dial 911.*
7. *All work, including routine maintenance, is to be approved by the Borough Manager.*
8. *All fee's will be waived for Verona Chamber of Commerce and local Non-Profit organizations (Verona or Oakmont)*
9. *Applications will be considered and approved on a first come first served basis (Verona Residents and Organizations take Priority if conflicting permits are submitted simultaneously.)*
10. *\$50 refundable deposit to reserve any park & \$50 fee per event date(s). Fee will be waived for residents of Verona.*
11. *Cribbs concession stand \$100 per event date (Concession stand includes Pavilion). Fee can be waived by the borough.*
12. *If Pavilion at Cribbs is reserved the concession stand cannot be rented by another person/organization at the same time.*
13. *If baseball fields at Cribb's are reserved the soccer field is included. If the soccer field at Cribbs is reserved the baseball fields are included.*
14. *If gazebo at Railroad is reserved, it includes field adjacent to gazebo.*
15. *If Pavilion at Railroad is reserved, it includes field adjacent to pavilion and opposite the gazebo.*
16. *You must fill out a vendor application for each vendor at your event.*
17. *No Park can be monopolized by any one person or organization. Meaning: reservation can not be longer than 8 hours and/or more than 4 consecutive days per person or organization*
18. *Approved Park Permits should be shared with Verona Parks and Recreation Board so they can be available for support if needed.*
19. *When the temperature is above 32 degrees (with no visible snow and ice) the playgrounds, basketball courts and pickleball court will be opened at all parks during regular park hours. The grass field and baseball diamonds at Cribbs will remain closed all winter unless prior approval by the Borough. The Borough reserves the right to close any park for any reason the Borough sees fit (examples: maintenance, weather, natural disaster etc.)*
20. *DPW foreman or Police (if foreman is unavailable) will inspect site after park reservation for damage and garbage before signing off to release of deposit.*

Park Policies

Cribb's Field Policy and Procedures Related to Unlocking the Gates and Bathrooms

It is the policy of the Borough of Verona that the gates to Cribb's field and the bathroom facilities located in the pavilion are to be opened each day. The bathroom facilities are to remain unlocked if the gates are open providing that the security cameras are in operation.

The gate and bathrooms doors will be unlocked by the following departments according to the following schedule. If the doors are locked/unlocked when they are not supposed to be, park users will be instructed to call the police at 412-828-8080 ext. 2.

<u>Responsible Entity</u>	<u>Days/Time</u>	<u>Role</u>	<u>Notes</u>
Department of Public Works	Monday - Friday in the morning excluding any of the following holidays that fall Monday – Friday Memorial Day, 4 th of July, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, President's Day	Unlock the gates and bathroom doors (According to parks policy on season, time, and temperature) (Bathrooms only open during regular operating season)	Inspect the bathrooms upon unlocking the doors and report any damage to the Borough Secretary/ Manager who will notify the Police, Mayor, and Council
Police Department	Monday – Friday in the evening	Unlock the gates and bathroom doors (According to parks policy on season, time, and temperature) (Bathrooms only open during regular operating season)	Inspect the bathrooms upon unlocking the doors and report any damage to the Borough Secretary/ Manager who will notify the Police, Mayor, and Council
Police Department	Saturday and Sunday plus any of the following holidays that fall Monday – Friday Memorial Day, 4 th of July, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, President's Day	Unlock the gates and bathroom doors (According to parks policy on season, time, and temperature) (Bathrooms only open during regular operating season)	Inspect the bathrooms upon unlocking the doors and report any damage to the Borough Secretary/ Manager who will notify the Police, Mayor, and Council
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